

## Handout 1-13

### Assignment

Before the next session, each participant is to complete the following:

**1. Develop a written strategy for consumer participation**

- Source of Information: Use the information provided by Shelley Bishop during the morning session and your community's experience in including consumers in the planning process and on-going implementation and evaluation. Refer to Handout #1-3 to determine whether anyone in your county participated in the OMHSAS sponsored Housing Options and Advocacy Training in January 2006.
- How Used in Plan: This will help in your response to Plan Section III.3.

**2. Select and convene a housing planning team**

- Source of Information: Use the worksheet started in this afternoon's session on assembling a planning team, review with others and invite individuals to be part of your planning team.
- How Used in Plan: These are the people who will work with you in preparing the Plan.

**3. Identify and describe the role the LHOT will play in implementing and developing the plan.**

- Source of Information: Use the information provided in the afternoon session and your knowledge of your county's LHOT.
- How Used in Plan: This will help in your response to Plan Section III.1.

**4. Develop a process for identifying priority consumer groups and identify up to four priority consumer groups.**

- Source of Information: Use the information provided in the afternoon session and input from your LHOT and/or planning team.

**Note:** According to the OMHSAS County Plan Housing Policy (Handout #1-2), Plans must include the housing needs of persons currently being served in state psychiatric hospitals.

- How Used in Plan: This will help in your response to Plan Section IV.

**5. Rationale for the selection of the highest priority group or at least one of the groups if not yet prioritized.**

- Source of Information: Use the outline provided in Handout # 1-11 to develop a data driven rationale.
- How Used in Plan: This will help in your response to Plan Section IV.

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### **6. Select/modify an individual needs assessment form and develop a methodology for conducting individual needs assessments.**

- Source of Information: Use the Housing Needs Assessment form provided during the training (Handout # 1-12 -- an electronic version will be sent out) or modify it or use another form that you prefer, so long as it enables you to collect information that will help develop a consumer-driven plan that maximizes consumer choice.
- How Used In Plan: This will help in your response to Plan Section III.3 and Section IV.

### **7. Conduct a minimum of 10 individual needs assessments for individuals in your highest priority consumer group – this can be completed by people in your office or by a provider agency**

- Source of Information: Use the methodology and assessment tool developed above.
- How Used in Plan: This will help in your response to Plan Section III.3.

Note: After you have completed assessments of an entire consumer group, you will have the basis for determining how much and what type of new housing and services will be needed to address the needs of consumers in your county. This will help you respond to the 8 Objectives in the Plan and help you develop the housing and services budget. The strategy for the planning objectives will be addressed in future training sessions.